

STAMBOURNE PARISH COUNCIL

Minutes of the meeting held on Thursday 19 July 2018 at 7.30pm in the village hall, Stambourne

PRESENT:

Mr Martyn Fall (Chair)

Mr Michael Crago

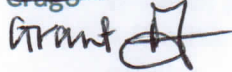
Mrs Val Kerrison

Mr Andrew Drysdale

Mrs Vanessa Young

Mr Neil Pyman

Mrs Karen Crago



CLERK:

Mrs Deborah Hilliard

18/52 Apologies for Absence

Cllr Van Dulken.

18/53 Declaration of Interests, personal or prejudicial

None.

18/54 Minutes of the meeting held on 17 May 2018

The minutes of the meeting held on 17 May 2018 were agreed as a correct record and signed as amended.

18/55 Matters Arising

None.

18/56 Pavilion

CIF Project toilet refurbishment – Martyn advised that the refurbishment was underway. The new disabled toilet is installed together with the baby change unit. The next stage is to remove and replace the two original toilets. The donation from the 2016 village fete will be sent to the parish council.

The new cooker and water heater have been installed.

It was agreed to change the locks on outer doors to enable control to be kept over access to the pavilion.

18/57 Playing Field

- *Dogs on playing field* - There was a discussion about dogs on the playing field as some parishioners had raised the matter. The Parish Council agreed that no dogs should be allowed on the playing field. An item will be put in the newsletter to reinforce this.
- *Proposed additional fencing* – It was discussed whether the play equipment should be fenced. However, it was agreed this would cause complications for grass cutting and should not be considered.



The suggestion has been made that the car park area should be fenced. This would ensure better control of vehicles accessing the field, especially to avoid fly tipping on the bonfire site. Some vehicular access is needed behind the pavilion to access the churchyard. However, it was agreed that a gate at this point could be kept locked with a key being issued to users when necessary.

It was agreed that Andrew will obtain quotes for the following:-

- Wooden post and rail fencing around the carpark.
- A five-bar gate to be installed across the vehicle access behind the pavilion.
- One or two pedestrian gates to access the playing field from the car park.
- Replacement gates for the main entrance.

This project may be put forward as part of a CIF application for 2018/19, alongside further refurbishment of the pavilion. Debbie will find out the deadline for applications for 2018.

- Martyn has obtained a quote from Playdale to replace the wooden posts on the climbing frame. The cost of the quote is £784.86. This cost could in part be covered by the Councillor's Community Grant of £500 from Braintree District Council for 2018/19. Debbie will contact Richard van Dulken to make the application.
- The Wicksteed report was looked at again. It was agreed the other main area to address is the safety surface under the swings. Martyn will arrange for a quote to be obtained for digging out.
- It was agreed that once the main meeting was completed councillors will carry out a site inspection of the pavilion to discuss any further works. This is shown as Appendix A to these minutes.
- Debbie reminded councillors of the need to be mindful regarding the use of the additional picnic table kindly donated by a parishioner. This was noted.

18/58 Highways

There were no highways matters to note.

18/59 Footpaths

A number of footpath issues were brought to the parish council's attention. Councillors will deal with these matters.

18/60 Planning

No planning matters to report.

18/61 Correspondence

The letter from Barclays was noted.



18/62 Finance

Accounts Paid

Colne Valley Scouts (litter pick)	£150.00
Paul Clark Printing (newsletter)	£84.00
Mrs D Hilliard (wages)	£725.00
Wave (water bill)	£46.55
Eon	£28.58
Wicksteed (inspection)	£54.00
CD James Ltd (lawn mower)	£1,321.68
EALC (annual subs)	£125.05
Mrs D Hilliard (expenses)	£41.34
Zurich Insurance	£800.77
Mrs V Young (reimbursement)	£20.46

Accounts to be paid

M&N Pyman (1 st verge cut)	£723.58
St Georges Pest Control	£216.00
Paul Clark Printing	£84.00
Mrs D Hilliard (wages)	£725.00
Mr K Hoadley (grass cutting)	£475.00

Monies Received

1 st half precept	£3,818.00
BDC Localism Fund	£364.00
BDC surplus	£122.00
Pavilion Hire and Donation	£50.00

Monies to be Received

Bank interest	£3.02
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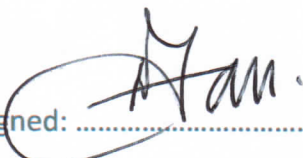
Estimated balances at

Balance of Current Account	£13,079.07
Balance of Business Reserve Account	<u>£6,061.90</u>
Total	£19,140.97
Balance of Bonfire Fund	<u>£ 8,347.61</u>
Balance of General Fund	£10,793.36

18/63 Date of Next Meeting

The next meeting will take place on Wednesday 19 September 2018 at 7.30pm in the village hall.

There being no further business to discuss the meeting ended at approximately 8.30pm

Signed: 

Dated: 

APPENDIX A

PAVILION REFURBISHMENT STAGE 2

It was agreed to obtain quotes for the following, which could form part of a 2018/19 CIF application.

- Remove partition wall between kitchen and main room.
- Replace kitchen including new fridge and freezer and reconfigure layout.
- Repaint internally throughout including window frames.
- Installing heating.

Martyn will obtain builder's quote and Karen kitchen quote and rough plan.